

**Wind Meadows Corporation
LC-Lower-Level Activity Center Contract**

Date: _____

Name: _____ Address: _____

Email: _____ Phone: _____ cell / home

Social/Club Name: _____

Mission Statement/Purpose: _____

Meeting details:

Day of week: _____ Time: _____ am/pm to _____ am/pm

Frequency: _____ week/ month/ yearly

Term: _____ start month _____ end month

Number of Participants _____

Will food be served? _____ Will beverages be served? _____ Will alcohol be served? _____

I HAVE READ AND AGREED TO THE FOLLOWING RULES:

1. The Leisure Center-Lower Level (LC-LL) Activity Center may be reserved by WMC members for activities for private use and the entertainment of personal friends/relatives.
2. This space is a community space shared with staff, so please understand that staff may pass through when activities are taking place.
3. Political, advocacy-including issue-based groups, business, fundraising, or other such events are prohibited.
4. Member/Lessee must be in good standing with any payments of fees and the rules and regulations of the Association.
5. **An annual user fee is as follows, and based on the frequency of meetings:**
 - a. **1-12 visits/year = \$25**
 - b. **13-24 visits/year = \$40**
 - c. **25+ visits/year = \$60**
 - d. Annual user fee will not be refunded. Annual user fee payment, based on the calendar year, is required 10 days before the first meeting, payable to Wind Meadows Corporation
6. WMC expects the activity host to clean up after each event. This includes wiping down all used surfaces, chairs, and bathroom counters, as well as sweeping/mopping the floor if necessary. Cleaning supplies will be provided and stored in and/or near the cabinet. Please notify the office if cleaning/bathroom supplies need to be replenished.
7. Activity items should not be stored in the activity center.
8. There will be an additional charge of \$50 per hour for cleaning if required. Other restoration work will be charged at the contractor rate, plus an administrative fee of \$30.
9. Any damage must be reported in writing to the WMC office within 48 hours, wmc@wpiracine.com.
10. Violations of the clubhouse rules or misuse of the facilities, as determined by the Board of Directors, shall result in the termination of the Activity Center use.
11. Additional Costs to repair or replace any damages incurred will be the financial responsibility of the WMC Member/Lessee hosting the activity.
12. The Activity Host will be granted a specific access code for the keyless entry, which will be only functional during the time and dates of the meeting.
13. Weapons, smoking, confetti, glitter, silly string, and/or similar products are prohibited.

Homeowner/Lessee Signature

Date

Please return this completed form to wmc@wpiracine.com or mail it to Wind Meadows Corp c/o WPI, 6939 Mariner Dr., Racine, WI 53406