



Architectural Review Committee Application for Change

RESIDENT'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ PSA \_\_\_\_\_

RESIDENT'S PHONE NUMBER \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

The Architectural Review Committee (ARC) would like to remind residents that the Wind Meadows Corporation Guidelines, Rules, and Regulations require any changes in the appearance of the structure of the exterior of any home or landscaping must have prior approval of the ARC and the Board of Directors (BOD). This includes deck modification, installation of gutters, and any variation of ARC-approved doors, windows, etc., in the Patio, Manor, Garden, Village Homes, and Prairie Meadow Homes.

Any landscape alterations (including nonconforming mulch, stone, etc.) must have prior approval from the ARC and BOD. Foundation and private patio area plantings may be changed or improved by the owner, providing that the changes are harmonious with the established appearance of the surrounding structures.

All plans must be sent to the Wind Meadows Corporation (WMC) office for submission to the ARC via email, wmc@w-p-inc.com, or by mail or hand delivery to WMC, 6939 Mariner Drive, Racine, WI 53406. The ARC and the WMC Board require 30 days for processing and final determination. The ARC and BOD base their decision on the sketches, photos, and scale drawings that must accompany this application form. If your plans affect your neighbor(s), you are responsible for contacting them prior to submitting your application. Neighbors may sign off on the application or email the office to confirm that they are in favor of your submitted plans.

After WMC approval has been completed, Digger's Hotline and/or building permits, etc., must be obtained from the Village of Wind Point and per WMC bylaws, Section X (ix). Upon completion of the project, the ARC must be notified, and the project inspected by a designee of the ARC to assure conformity to the approved plan. Approved requests for change(s) have a time limit of one year for completion. Please keep this in mind when you plan construction schedules.

DETAILED PROJECT DESCRIPTION: \_\_\_\_\_

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\_\_\_\_\_

USE ADDITIONAL PAPER IF NECESSARY – DON'T WRITE ON THE BACK SIDE

Photos       Drawings       Plot plans

For ARC/BOD Use Only

OFFICE RECEIVED ARC CHANGE APPLICATION: \_\_\_\_\_

ARC CHAIR RECEIVED CHANGE APPLICATION: \_\_\_\_\_

BOD's RECEIVED APPLICATION FOR REVIEW: \_\_\_\_\_